



## Lumen Learning Trust Contingency Plan for Remote Learning Darley Dene Primary School



<b>Introduction</b>	<p>Our overarching aims are to keep our core purpose of teaching and learning continuing as effectively as possible, and to maintain a connection between staff, pupils and their families. During a school or bubble closure each pupil will be provided with learning to do at home and every Lumen Learning Trust school has high expectations of all pupils to complete the work set. Activities and tasks will be shared via Google Classroom and this will be updated daily. However, all Lumen Learning Trust schools also recognise that health and wellbeing are paramount and we appreciate that the level of work that might be undertaken by a child will reflect the situation and circumstances at home. Where necessary some paper copies of materials might be provided however this offer is time-bonded due to the inherent challenge of ensuring the necessary infection control measures are maintained. In the event of whole school closure or closure of a specific bubble each school will, to their best endeavours, loan Chromebooks to those pupils with no access at all to a device, as indicated by the parent surveys carried out September 2020.</p> <p>To ensure pupils and parents will remain confident with the process of accessing Google Classroom, some learning will be set for completion at home each week during term time throughout the academic year - including when the school is open and operating as normal. In this way, the school is also able to ensure that the system is working effectively and everyone has the relevant information and log in details, so that in event of school closure the system can be accessed immediately for daily learning.</p>
<b>To enable teaching and learning to continue as effectively as possible during the need for remote learning:</b>	<ul style="list-style-type: none"><li>• We will make daily contact with pupils via Google Classroom. This could be in the form of a typed message or a short, pre-recorded video.</li><li>• We will not use live lessons but provide frequent and clear explanations of new content using high quality resources and pre-recorded videos.</li><li>• We will monitor the phone logs to ensure families are called regularly and any issues are followed up.</li><li>• We will monitor the engagement of pupils' learning and work with pupils and their families to secure best engagement possible.</li><li>• We will communicate regularly with families through social media, Weekly Newsletters and phone calls.</li><li>• Where necessary, we will provide additional support via contact with a relevant member of staff to provide additional support for those children with particular vulnerabilities or additional needs.</li></ul>
<b>Our staff will:</b>	<ul style="list-style-type: none"><li>• Hold a daily registration session each morning.</li></ul>



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	<ul style="list-style-type: none"><li>• Provide daily learning opportunities for English and Maths and weekly learning opportunities for foundations subjects, as guided by the relevant Curriculum Framework.</li><li>• Provide relevant videos to explain concepts and ensure pupils understand their learning.</li><li>• Provide feedback to pupils at least once a week whilst they are working at home.</li><li>• Contact and talk to each pupil at least once a week.</li><li>• Monitor the daily engagement of pupils and contact families of those not engaging in order to offer support.</li><li>• Log any safeguarding concerns on CPOMS and liaise with relevant DSL.</li><li>• Adhere to all the professional expectations of conduct as detailed in the relevant Addendum to the LLT Child Protection Policy 2020.</li><li>• Fulfil expectations of Teachers Professional Standards.</li><li>• Model online safety expectations and give frequent reminders about staying safe online as and when appropriate (i.e. not so that it interrupts the learning, but often enough that the reminders aren't forgotten).</li></ul>
<b>Our pupils/students will be expected to:</b>	<ul style="list-style-type: none"><li>• Log on to Google Classroom to access the appropriate recorded video sessions each morning and complete the download the daily tasks.</li><li>• Watch all of the learning videos, taking a full and active part in them.</li><li>• Complete the learning set by their teacher each day and upload their learning as requested by the teacher – file/photograph/video.</li><li>• Use relevant online resources such as Phonics Play, Topmarks, The White Rose and any other resources provided by the school.</li><li>• Use all online resources safely and responsibly.</li></ul>



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<b>Parents are responsible for:</b>	<ul style="list-style-type: none"><li>• Set a clear routine with each child using a timetable and the daily learning set.</li><li>• Read all communications that come out from the school to ensure they are fully aware and up to date with news.</li><li>• Support their children to complete all of the learning set.</li><li>• Liaise with school staff and seek support on behalf of their child when needed, with class teacher via email.</li><li>• Ensure courtesy and politeness to any member of staff within any communication.</li><li>• Provide access to the learning offered for their children.</li><li>• Support their children by emailing the teacher pictures of completed work for assessment and feedback.</li><li>• Let staff know if the family circumstances change or if a particular incident occurs which causes their child to be particularly distressed.</li></ul>
<b>How to access work</b>	<p>To access the online learning, parents will need to download the Google Classroom app to a device that is at home. We have chosen to use Google Classroom because it will allow staff to set tasks and receive photographic evidence of work from children.</p> <p>Each child will have their own Google Classroom login and password, once logged in they will only have access to their Classroom.</p> <p>Resources for each task are available through the stream and these are uploaded daily. This is also where you will be notified that the child has received feedback from their class teacher.</p> <p>The pupils will also have access to varying web links which will be noted on the pupil's daily task sheets.</p> <p>Paper packs will be available from the school office for those children that do not have immediate access to a device at home. The paper packs are produced for each individual year group.</p>
<b>Vulnerable and Key Workers</b>	<p>In light of a whole school closure the school will be open for Key Worker and vulnerable children. They will be placed into Bubbles with 2 consistent members of staff. They will complete all remote learning set by their class teachers on devices provided by the school.</p>
<b>Communication</b>	<p>The school will communicate with parents through emails and text messages from the school office and keep them updated on any changes to the remote learning offer.</p>



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	Guidance around learning will be given to parents directly though the Google Classroom instructions.
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