

Darley Dene Primary & Nursery School

NURSERY APPLICATION FORM

Please complete as fully as possible

PUPIL INFORMATION

Legal Surname	Legal Forename	Middle Name	Gender
			Male / Female
Preferred Surname	Preferred Forename	Date of Birth*	*on acceptance of a nursery place, the school will need to see a photocopy of the birth certificate

PARENT/GUARDIAN INFORMATION

Please give full name and titles of person(s) to whom all correspondence should be addressed. Proof of address may be required in the form of Child Benefit payment correspondence.		Please give full name and titles of person(s) with parental responsibility to whom duplicate copies of school information should be sent (if applicable).	
Full Name:		Full Name:	
*Address:		*Address:	
Postcode:		Postcode:	
Home Tel Number:		Home Tel Number:	
Mobile Number:		Mobile Number:	
Email Address:		Email Address:	
Relationship to Child:		Relationship to Child:	
*Note: if parents no longer live together, please indicate which is the child's primary address			

INFORMATION TO HELP US CORRECTLY PROCESS YOUR CHILD'S APPLICATION

Under which admissions criteria are you applying for a nursery placement? Please tick as appropriate. **Please note** if a box is not selected your child will be prioritised according to admission priority "distance" as below.

Tick		Additional information required
	Looked after and previously looked after children	Legal documents
	Children who will have a sibling attending the nursery or the school at the time of admission	Name of sibling;
	FEET funding eligibility for 2-year-olds (please confirm your eligibility code)	Proof of eligibility code
	Working parent eligibility for 2-year-olds (please confirm your eligibility code)	Proof of eligibility code
	Working parent eligibility for 3-year-old (please confirm your eligibility code)	Proof of eligibility code
	Distance	N/A

Please state your preference as to which session you would like your child to attend by placing an 'X' in the appropriate box below:

Note: preferences cannot be guaranteed as sessions are allocated subject to availability which may result in your child being offered a place at either one of the session options outlined below:

1.	Monday & Tuesday, 9.00am - 3.00pm and Wednesday, 8.30am – 11.30am	
2.	Wednesday, 12.15 - 3.15pm, Thursday & Friday, 9.00am- 3.00pm	
3.	Either session is fine	
4.	30 hour session (all week) either working parent entitlement or payment.	

<p>We normally have 3 intakes per academic year. Please indicate your preferred start date - January, April or September and year. <i>E.g. Jan 2027.</i></p> <p><i>*Places are subject to availability & we will not be able to guarantee a place can be offered for your preferred start date.</i></p>	
<p>Please state whether you are interested in a 2-year-old or 3-year-old place:</p>	<ul style="list-style-type: none"> • 2-year-old place (FEET funded) • 2-year-old paying place (£128.10 per week) • 2-year-old funded place (working parents' entitlement) • 3-year-old place (funded)
<p>Please state if you are interested in 5 full days per week (30 hours) either as a funded or self-funding place at 3 years old.</p> <p><i>*Please note that 30-hour places are not guaranteed and subject to availability*</i></p>	<ul style="list-style-type: none"> • I am eligible for 30 hours funding • I would be interested in paying for the additional 2.5 days per week (£93.75)
<p>In order for us to assist you in confirming whether you are entitled to funding please provide the following details which will be shared with Surrey County Council.</p>	
<p>Your Full Name:</p>	
<p>Your Date of Birth:</p>	
<p>Your National Insurance or Asylum support reference number</p>	
<p>Please sign to confirm that you are happy for us to share the above details with Surrey County Council for eligibility purposes only.</p>	

PREVIOUS NURSERY INFORMATION (IF APPLICABLE)	
Name of current nursery	
Address of nursery	
Telephone number	

Please return to the school office when completed. We will confirm receipt of your application by email.

Places for a new academic term will be offered by the previous half term – e.g., September places will be allocated by after May half term. We will contact you when a place becomes available.