



DARLEY DENE DISPATCHES

Empowering success through a strong and respectful home-school partnership

01932 847674

office.darleydene@lumenlearningtrust.co.uk

www.darleydeneprimary.co.uk

Headteacher's Message

Before the children returned to school, our staff took part in training where we focused on our whole-school priorities - one of which is building resilience, a key life skill that supports not just our children, but also our staff and families.

You may be asking yourself... *What is resilience?*

Resilience is our ability to keep going when things get tough and to learn from the challenges we face. It helps children grow into confident, independent learners who can manage their emotions and build strong relationships, both in school and beyond.

We know that building resilience does not just happen overnight. It can be grown and something we can build together: at home, in the classroom, and across our whole school community.

To support this, we are introducing two simple but powerful initiatives:

- Time to Talk - Building on our Oracy work, we will be taking time throughout the week to reflect on thought provoking questions together in school. These will also be shared with our families to continue the conversation at home.
- Positive Notes - Teachers will be sending home brief notes celebrating your child's effort, attitude, achievements or kindness. These will begin in a few weeks' time, so please keep an eye out over the term ahead.

Below, you will also find our first Inclusion Update - a created to support families in navigating special educational needs, inclusion, and wellbeing. Each week, we will share tips, information, or signposts to services that may be helpful to you and your child.

I hope all of our families have a lovely weekend and I am so looking forward to seeing you at our Open Afternoon next Thursday as well as the Book Fair, which will be taking place after school throughout the week.

QUICK LINKS

Term Dates

School Calendar

Enrichment Clubs

Uniform

School Meals

Nursery

Reception

Year 1

Year 2

Year 3

Year 4

Year 5

Year 6

LAN Centre



Inclusion Update

New Local Authority Support Hub

Whilst our Inclusion Leader, Miss Johnston, remains the same, continuing to work closely with children, families, and staff. The Local Authority has introduced a new way of supporting schools and families: The Team Around the School Support Hub (TAS-SH).

What has changed?

- The Learners Single Point of Access (L-SPA) and the Team Around the School (TAS) have been replaced by TAS-SH.
- The L-SPA helpline (0300 200 1015) is still open for parents and professionals to find out about statutory SEND processes. It operates Monday–Friday, 9am–5pm.
- The statutory SEND functions now sit within the SEND Service, so the 20-week assessment process continues as normal.
- The new TAS-SH focuses on early intervention and whole-school support, guided by the THRIVE model, as part of the new Early Intervention, Prevention and Support Services (EIPS).

What TAS-SH offers

The hub supports schools to take a proactive, whole-school approach to early help. This aims to reduce the need for costly specialist services, ensuring the right support is put in place sooner. TAS-SH works in partnership with schools to achieve lasting, positive outcomes for children and families.

How to get in touch

- For general SEND statutory process enquiries: call the L-SPA helpline on 0300 200 1015.
- For specific TAS-SH support requests: complete the [TAS-SH Support Request Form](#) or email tash@surreycc.gov.uk

Open Afternoon

We look forward to inviting families into school next Thursday 26th September at 2.30pm from Reception - Year 6. Mrs. Butler and Mr. Markham will share further information about each key stage and outline the year ahead for the children. You will then have the opportunity to visit the classrooms once the children have been collected. *Please note, families with children in our LAN Centre will be able to visit the classroom on Friday after school; this is due to a school trip taking place.*

Secondary school place

Year 6 parents please remember to apply for a secondary school place for your child by 31st October 2025.

Please see link below for application form.

[Secondary admissions](#)

EYFS & KS1 update

It's been a wonderful week of learning in EYFS and KS1! Our Nursery children have been settling in beautifully and loved listening to *Owl Babies* before creating their very own cosy owl nests. Reception have been busy sorting and matching in Maths, as well as exploring their feelings through the colourful story *The Colour Monster*. Year 1 have been using ten frames to help with their counting, and in Science they've been discovering all about body parts and our amazing senses. Year 2 have been super mathematicians, counting in tens all the way to 100, and have also been growing their science knowledge by learning new plant vocabulary and finding out more about the parts of a plant.

KS2 update

Well done on all their hard work and learning this week. All our KS2 children have had a week where they are now able to get stuck into their new modules of learning - from mythological monsters to skeletons; space travel to partitioning numbers, and beyond!

Keep up the excellent work KS2!



House Competition

The winner of our first House Competition of the school year is Lena from Year 6 and Anisha from Year 2. Congratulations on winning points for your house's girls and for your wonderful entries. Thank you to all the children who took part, we are all looking forward to the next competition soon!

Dynamos

The Dynamo applications have been collected and Dynamos for each class, for each house, have been selected. Congratulations to those children who have been selected and thank you to every single student in Darley Dene who provided their brilliant applications. The school spirit and enthusiasm that shone out of each of the applications was inspiring!

Home Learning

Home learning will be given out on a Thursday and will need to be completed (and returned in KS1) for the following Tuesday. [Home Learning](#).

Alongside their home learning, the expectation is for children to read daily at home for 10-15 minutes. If your child is in Reception or KS1, please log this in their reading journal. If your child is in KS2 (Year 3,4,5 or 6) they will be able to write a short paragraph in their reading journal. *Examples may include their favourite parts in the story, character descriptions and their predictions.*

Each week, your child will also have a chance to visit the Library and they will bring a reading for pleasure book home. This may be a book they can read by themselves or a book to read with you.

Reading, reading, reading

Our classes have been busy getting creative as they begin to assemble their book corners for the upcoming competition. We can't wait to see all the imaginative designs!

Next week, we're also excited to be hosting our Book Fair. The stand will be open from **3:10 - 3:20pm**, running from **Tuesday to Friday**. On Tuesday, children will have the chance to explore the books during the school day so they can start thinking about their favourites.

We look forward to seeing lots of families coming along to support reading and enjoy the wonderful range of books on offer.

Recommendations

Previously we have been recommending individual books each week for our phases. However, we are going to try something new. In school we are encouraging the children and teachers to suggest books to each other based on what they have already shown an interest in reading. So, we will do the same in the newsletter for our families.

#BOOKMATCH
Books for fans of Neil Gaiman

© The Reader Teacher

www.TheReaderTeacher.com/bookmatch/neil-gaiman

IF YOU LIKE NEIL GAIMAN, READ THESE
For more #BookMatch & similar suggested reads, visit TheReaderTeacher.com

Oracy Celebration

All of our children are enjoying the opportunity to earn one of the certificates. Well done to all the children who have already been successful and good luck to everyone else for the coming weeks.

Oracy Champions

Jacob
Anisha
Eleigh
Liza
Alan
Lena

Jigsaw

Sharon
Cristian
Labiba
Amelia
Mehrab
Matt

Sports Stars

Aaron
Noah R
Harper W
Tyler
Srisajini
Harper

Maths

Rory A
Agamot
Logan
Lizzie
Jordan
Sudem

Writing

Illyria
Jayleen
Leelou
Lorelai
Skylar
Aadya

Gold Leaves

Congratulations to the children who earned a Gold Leaf this week. This could be for an exemplary piece of work, an over and above gesture of kindness, showing responsibility, perseverance, determination or other positive trait etc.

Nursery: Penelope

Year 1: Isabella, Eslem, Leo D

Year 2: Curtis, Radu, Alyssia

Year 3: Logan, Hicabi, Eleen, Reuben

Year 4: Tyler, Chloe

Year 5: Sienna, Alan, Daisy, Daisy-May, Elsy, Jayden

Year 6: Sudem, Lena, Jayden

Timestables Rockstars

Paige, Esther, Kayden

Messages from the School Office

Uniform

We want children to be proud of Darley Dene and to take a pride in their appearance whilst wearing our school uniform, encouraging a sense of belonging amongst the children as well as embedding our identity in the wider community. Please ensure that your child's uniform including Coats, Jackets and PE Kits as well as water bottles **are named**.

Darley Dene Nursery

Our Addlestone based nursery is an integral part of the wider Darley Dene family, working alongside our Reception year group and supporting children in taking their first steps towards being school-ready. Taking children from 2 years old in September, we offer a wealth of opportunities to learn as they play whilst following the Early Years Foundation Stage framework in an engaging, creative, friendly and encouraging environment. For more information please contact the school office on 01932 847674.

Funded 30 hours and 15 hour Nursery Spaces available in September for 2 year olds as well as 3 year olds. Please complete your details here [Nursery Application Form](#) in order to book your Nursery place for your child in September. If you have younger children and have not registered for when they turn 2 years old, we would encourage you to complete the application form now so that they can be added to the waiting list.

Earrings

It is a Trust-wide stipulation that school children must not wear earrings while taking part in PE lessons. Members of staff cannot remove earrings on behalf of children so a child must be able to remove their earrings independently or alternatively the earrings are removed before they come to school. Children with newly pierced ears are included in these guidelines and so are also required to remove their earrings; the duration of the lesson is not long enough to



allow piercings to close over. Additionally, we are not able to allow children to take part in lessons with plasters covering earrings so it is imperative that children learn to remove/insert earrings themselves.

Pupil Premium/FSM

Have your circumstances changed? You may qualify for your child to have free school meals and other benefits under the Pupil Premium/FSM scheme from Surrey County Council. Scan the QR code to check.



Entrance to School

Entrance to the school should be via the main school gates only between 08.30am - 08.50am. If you need to speak to the office staff, parents should go via the internal door to the office from the playground. The main office entrance is for the use of Breakfast Club only before 08:30am.

Water bottles

Water only is allowed in children's water bottles. **No juice or sugary drinks are allowed in school.** Please also name your child's water bottle.

Lunch Boxes

Darley Dene is a **nut free** school. Please **DO NOT** send your child to school with chocolate spread Sandwiches, chocolate crepes for lunch as it is not possible to distinguish between Nutella and a nut free chocolate spread. If your child has a chocolate spread sandwich or a chocolate crepe we will call home to request that an alternative be brought in. Thank you for your co-operation.

School Meals

Autumn term menu available [click here](#)

Please continue to pay for lunches through your ScoPay account.

Nursery **£2.49**

KS2 **£2.80**



Medication

If your child has been prescribed with medication which needs to be administered during the school day, please ensure that you complete a Pupil Medication Request form which can be found on the school's website or from the school office. Without the completed form staff will not be able to administer any medication.

Our School App

Live and ready for you to install, our school app is available free of charge on your mobile device via the iOS App Store or Android Google Play. Just search for 'School News', look for the dark blue logo (right) and install to give you access to the key parts of our website including our website school calendar, a quick contact tab as well as handy extras to connect you to key school information and online forms. The app calendar will even allow you to add school events to your own device calendar so you need never miss an important date again. Make sure you install it today!

Please visit this link for full instructions on how to install the app on your device: [Darley Dene App](#)

Attendance & Fixed Penalty Notices

If you consider that there are exceptional circumstances relating to your request, please let the school have full details. Each application for a leave of absence will be considered on a case by case basis.

Penalty Notices to Address Poor Attendance at School

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school (absence without the agreement of the school or not covered by a medical note) and will be used by Surrey County Council in the following circumstances:

1. Pupils identified by police and Attendance Advice Officers (formerly Inclusion Officers) engaged on Truancy Patrols and who have incurred unauthorised absences.



2. Leave of absence in term time (5 days or 10 sessions or more).

- Please be aware that the School Attendance (Pupil Registration) (England) Regulations 2024 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.

- They may request that Surrey County Council issue Penalty Notices when the absence is not authorised. Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.

3. Finally, the issuing of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance.

This will be considered when a pupil has incurred 10 or more unauthorised sessions in the previous 10 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you act without delay to secure their regular attendance.

If you have any questions or require further support to achieve an improvement in your child's attendance, please contact your child's school or the Attendance Advice Officer.

Penalty Notice relating to Exclusions

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours.

This duty applies to the **first five days of each exclusion**. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

Amount Payable for a Penalty Notice and Consequences for repeat unauthorised absences

1. If you have not incurred a penalty notice relating to this child/children in a rolling 3 year period since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, **per parent/carer per child**, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.

2. If you have incurred a penalty notice relating to this child/children since 19 August 2024, the rolling 3 year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, **per parent/carer per child**, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.

3. If you have incurred 2 penalty notices relating to this child/children in the rolling 3 year period since the first penalty notice was issued, then you will NOT receive a third penalty notice – Surrey County Council will have no option but to consider a prosecution, **per parent/carer per child**, in the Magistrates Court under s 444 Education Act 1996.

Surrey County Council is not responsible for authorising pupil absence and therefore cannot withdraw any Penalty Notice requests without the written permission of the Headteacher.

Advice and support is available from an Attendance Advice Officer by contacting Surrey Attendance Service as follows:

North West - Tel: 01483 518130 - South West - Tel: 01483 517874

North East - Tel: 01372 833588 - South East - Tel: 01737 737777

[Attendance & Punctuality Policy 2024](#)

Vacancies

Darley Dene Primary School is recruiting: We are looking to appoint a Teaching Assistant with a Level 3 qualification who has a passion for creating life long learners, is committed to inclusion and equality and has high expectations of themselves and every child. For more information please see: [Level 3 Teaching Assistant](#)

Upcoming Diary Dates



Term Dates 2025 - 2026

Autumn Term

Tues 23rd - Fri 26th - Book Fair
Thurs 25th Sept - LAN Centre visit to Taplow Adventure Farm
Fri 26th Sept - Nursery & Reception Coffee Morning - 9am
Fri 3rd Oct - Whole School Parent Coffee Morning - 9am
Fri 10th Oct - World Mental Health Day - Hello Yellow Day
Mon 13th - Tues 14th - Year 6 Bikeability
Mon 20th Oct - Parent consultations 4:30pm - 7:00pm
Tues 21st Oct - Individual and siblings photos
Wed 22nd Oct - Parent consultations 3:30pm - 6:00pm
Friday 24th Oct - INSET DAY 3
Mon 27th Oct - Friday 31st Oct - HALF TERM
Mon 3rd Nov - Children return to school
Mon 3rd Nov - Fri 7th Nov - Year 6 Bikeability
Tues 11th Nov - Frid 14th Nov - Year 6 Bristol Trip
Thurs 20th Nov - Year 1 Chertsey Museum Toy Workshop
Tues 9th Dec - Pantomime YR -Y6
Fri 19th Dec - End of term 1:00pm

Spring Term 2026

Mon 5th Jan - Children return to school
Mon 16th Feb - Fri 20th Feb - HALF TERM
Mon 23rd Feb - Children return to school
Fri 27th Mar - End of term 1:00pm

Summer Term 2026

Mon 13th Apr - Children return to school
Mon 25th May - Fri 29th May - HALF TERM
Mon 1st June - Children return to school
Fri 17th July - End of term 1:00pm
Mon 20th July - INSET DAY 4
Tues 21st July - INSET DAY 5

Kind regards

Zoe Devonport
Headteacher

Darley Dene Primary School Penalty Notice and Fines

Changes effective 19/08/24

FIRST OFFENCE

1

The first time a Penalty Notice is issued for term time leave or irregular attendance the amount will be:
£160 per parent per child if paid within 28 days.
Reduced to £80 per parent per child if paid within 21 days.

SECOND OFFENCE

(WITHIN 3 YEARS)

2

The second time a Penalty Notice is issued for term time leave or irregular attendance the amount will be:
£160 per parent per child if paid within 28 days.
No reduced rate will be offered.

THIRD OFFENCE AND ANY FURTHER OFFENCES (WITHIN 3 YEARS)

3

The third time an offence is committed for term time leave or irregular attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates fines can be up to £2500 per parent, per child. Cases found guilty in Magistrates' Court can show on a parent's future DBS certificate, due to failure to safeguard a child's education.

10 SESSIONS (5 DAYS) OF UNAUTHORISED ABSENCE IN A 10-WEEK PERIOD
Penalty Notice Fines will be considered when there has been 10 sessions of unauthorised absence in a 10-week period.



01932 847 674



www.darleydeneprimary.co.uk





NURSERY & RECEPTION COFFEE MORNING

FRIDAY 26TH SEPTEMBER
9AM - 9:45AM

Catherine Webb, the Home School Link Worker,
and Mrs Jones the ELSA will be available to answer
any questions and discuss any support
you may need with your child settling in school.

We really look forward to seeing you.
Catherine Webb & Mrs Jones
The Pastoral Team



TA SPORTS



GIRLS FOOTBALL COURSE

Monday 27th October
Tuesday 28th October

Venue:- Abbey Rangers Football Club (KT15 2QH)
Times:- 8.30am - 4.00pm
£35.00 Daily / £70.00 Two Day

Designed for girls of *all abilities* aged between 5yrs
to 13yrs!



- Playing in a fun, challenging & safe environment.
- Meeting new friends that have an interest in football.
- Develop technique, speed, tactics & improve skills & confidence.
- Professional FA qualified coaching.
- 3G Pitch and use of clubhouse.

If you would like further
information or would like to
book a place for your daughter
to attend please kindly contact
Tom on 07825 089500 or email
tom@tasportscoaching.co.uk



BOYS THURSDAY FOOTBALL 1 Day October Camp



TA
SPORTS
In partnership with

WHAT?

Technical development/1st
touch/receiving the ball.

Team games / combinations / 3v3,
Defensive techniques and
understanding.

Finishing & 4 aside transitions -
attacking and defending.

WHERE?

3G Pitch
ABBEY
RANGERS FC
Addlestone
KT15 2QH

WHEN?

Thursday
30th October

AGE?

Under 5 (Reception)
Under 6 (Year 1)
Under 7 (Year 2)
Under 8 (Year 3)
Under 9 (Year 4)
Under 10 (Year 5)

COST & TIMES?

£35.00 per day
8.30am - 4.00pm

M: 07825 089500

E: tom@tasportscoaching.co.uk



CHERTSEY HIGH SCHOOL

OPEN EVENING

Wednesday 1st October
6pm-8pm

www.chertseyhighschool.co.uk



JUBILEE HIGH SCHOOL OPEN EVENTS



**OPEN EVENING 24th
SEPTEMBER 2025
(5:00pm - 8:00pm)**

**OPEN MORNINGS
22nd, 24th & 29th SEPTEMBER and 1st OCTOBER 2025
(Tour Times 9:15am and 10:15am)**

BOOK ONLINE AT WWW.JUBILEEHIGH.SURREY.SCH.UK



Understanding your child: from toddler to teenager

Free online course for all parents, carers, and grandparents.

- Reading your child's behaviour and understanding their feelings
- Effective communication techniques
- Reflecting on your relationship and how to nurture your child's emotional health
- A transformative journey that can strengthen your bond with your child at every age

Designed by clinical psychologists in partnership with practitioners and parents



Residents of SURREY



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Understanding your child with additional needs

Free online course for all parents, carers, and grandparents.

- Reading your child's behaviour and understanding their feelings
- Effective communication techniques
- Reflecting on your relationship and how to nurture your child's emotional health
- A transformative journey that can strengthen your bond with your child at every age

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